

**PROFESSIONAL TEACHING STANDARDS BOARD
U.S. BANK - MEZZANINE LEVEL
FEBRUARY 25, 2004**

CALL TO ORDER

Present: Pia Hansen-Powell, Bill Lee, Pat McClurg, Chris Frude, Allen Trent, Nancy Bailey, Joyce Tyrrell, and Boyd Brown. Absent and excused: Eric Stemle, Craig Beck, and Ronda Peer. Attorney General's office: Ken Nelson. Staff: Linda Stowers, Adell VanPatten-Gorny, and Betsie Martinez.

APPROVAL OF MINUTES

MOVED BY NANCY BAILEY AND SECONDED BY ALLEN TRENT TO APPROVE THE MINUTES OF OCTOBER 27-28, 2003 AND DECEMBER 8, 2003 MEETINGS. MOTION CARRIED.

ADOPTION OF AGENDA

MOVED BY BOYD BROWN AND SECONDED BY JOYCE TYRRELL TO ADOPT THE AGENDA AS PROPOSED, WITH FLEXIBILITY. MOTION CARRIED.

BUDGET

Linda Stowers reported on the status of the budget, including a contract through Kelly Temporary Services to develop a web page to be completed by April, 2004.

MOVED BY BILL LEE AND SECONDED BY NANCY BAILEY TO APPROVE THE BUDGET REPORT AS PRESENTED BY LINDA STOWERS. MOTION CARRIED.

DIRECTOR'S REPORT

Linda Stowers reported she met with SDE regarding NCLB, attended the Standards Setting for Praxis II testing, the design phase of the computer program project was completed, the development of the web page has begun, she solicited ideas for improvement of customer service, and she attended the Western States Certification Conference. She distributed a "Face the Facts" handout regarding customer service. The Board discussed the position and responsibilities of the Director of the Professional Teaching Standards Board in order to develop a training manual, position description, etc.

WAIVERS

MOVED BY BOYD BROWN AND SECONDED BY NANCY BAILEY TO WAIVE THE 45-DAY SUBSTITUTE FOR: LARAMIE #2 - JOE CAMPBELL IN MUSIC AND JAMES BENTON IN ART; TETON #1 - LEEANNA SCOTT IN SPANISH AND JORDAN GRIFFIN IN ENGLISH; AND HOT SPRINGS #1 - BELENDA WILLSON IN SCIENCE. MOTION CARRIED.

MOVED BY CHRIS FRUDE AND SECONDED BY BILL LEE TO WAIVE THE TWO YEARS TEACHING REQUIREMENT FOR DAWN CATALANO AND ISSUE HER A STANDARD CERTIFICATE WITH A COUNSELING ENDORSEMENT. MOTION CARRIED.

MOVED BY BILL LEE AND SECONDED BY BOYD BROWN TO DENY MARY CALIRE PERRIN'S REQUEST FOR A WAIVER OF THE INSTITUTIONAL RECOMMENDATION FOR A VISUALLY IMPAIRED ENDORSEMENT. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY ALLEN TRENT TO DENY JANET PORTER'S REQUEST FOR A WAIVER OF THE INSTITUTIONAL RECOMMENDATION FOR AN ENGLISH ENDORSEMENT. MOTION CARRIED.

MOVED BY NANCY BAILEY AND SECONDED BY JOYCE TYRRELL TO EXTEND THE TRANSITIONAL CERTIFICATE IN SCIENCE FOR RICHARD ATNIP THROUGH JUNE 1, 2004. MOTION CARRIED. NO VOTES: BOYD BROWN AND PAT MCCLURG.

EXCEPTIONS

MOVED BY CHRIS FRUDE AND SECONDED BY BOYD BROWN TO DENY THE EXCEPTION CERTIFICATE FOR GERALD ALBERTSON. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY BILL LEE TO GRANT AN EXCEPTION CERTIFICATE TO VICKI JOHNSON VALID THROUGH AUGUST 31, 2004. MOTION CARRIED.

COLLABORATIONS

MOVED BY BOYD BROWN AND SECONDED BY BILL LEE TO GRANT THE FOLLOWING COLLABORATION REQUEST FOR 2003-04 SCHOOL YEAR:

- Rhonda Behunin - special education - Uinta #1 - UW program;
- Jodi Ibach - special education - NW BOCES - portfolio;
- Jeannie Hunt - English - Natrona #1 - U of Phoenix program;
- Sheila Albertini - ESL - Sweetwater #1 - UW program;
- Susan Abernathy - special education - Fremont #24 - UW program;
- Paul Jimenez - ESL - Natrona #1 - UW program;
- Valerie Haderlie - special education - Lincoln #2 - UW program;
- Jodi Rose - special education - Fremont #38 - UW program;
- Cristina O'Neal - special education - Fremont #38 - UW program;
- Kelly Goedde - early childhood - Fremont #38 - portfolio;
- Duane Cook - health - Laramie #1 - UW program;
- Scott Thomas - geography/government/economics - Fremont #1 - portfolio;
- Jane Fairfield - art - Campbell #1 - MSU-Billings;
- Ashley Hildebrand - health - Park #1 - UW program;
- Ken LeClere - earth science - Natrona #1 - UW/CC program; and
- Krista Butz - special education - Lincoln #1 - ND program.

MOTION CARRIED.

TEMPORARY PERMITS

MOVED BY BILL LEE AND SECONDED BY BOYD BROWN TO APPROVED THE FOLLOWING TEMPORARY PERMITS FOR 2003-04 SCHOOL YEAR:

- Kaarin Ekstrum - ESL - Teton #1 - portfolio;
- Jay Magnuson - mathematics - Platte #1 - Regis U;
- Kristin Legerski - Spanish - Sweetwater #1; and
- Steve Lemon - art - Sweetwater #1.

MOTION CARRIED.

PORTFOLIO APPROVALS

MOVED BY BILL LEE AND SECONDED BY NANCY BAILEY TO ACCEPT THE ASSESSOR COMMITTEE'S RECOMMENDATION AND GRANT FULL CERTIFICATION IN SPANISH TO KATRINA REESE. MOTION CARRIED.

MOVED BY BILL LEE AND SECONDED BY BOYD BROWN TO ACCEPT THE ASSESSOR COMMITTEE'S RECOMMENDATION AND GRANT **TOM BRINEGAR** FULL CERTIFICATION WITH PHYSICS AND PHYSICAL SCIENCE ENDORSEMENTS. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY NANCY BAILEY TO ACCEPT THE ASSESSOR COMMITTEE'S RECOMMENDATION AND DENY **GERANNE RASMUSSEN** ENDORSEMENTS IN POLITICAL SCIENCE AND ECONOMICS. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY BILL LEE TO ACCEPT THE ASSESSOR COMMITTEE'S RECOMMENDATION AND DENY **GERILYN ROTH** AN ENDORSEMENT IN FAMILY CONSUMER SCIENCE. MOTION CARRIED.

DISTRICT PROFESSIONAL DEVELOPMENT PLANS

MOVED BY NANCY BAILEY AND SECONDED BY BOYD BROWN TO APPROVE THE PROFESSIONAL DEVELOPMENT PROGRAM FOR THE 2002-03 SCHOOL YEAR FOR ST. MARY'S. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY NANCY BAILEY TO APPROVE THE PROFESSIONAL DEVELOPMENT PROGRAM THE 2003-04 SCHOOL YEAR FOR SUBLETTE #1, LARAMIE #1, FREMONT #1, FREMONT #24, AND ST. MARY'S. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY BILL LEE TO APPROVE THE PROFESSIONAL DEVELOPMENT PROGRAM FOR THE 2003-04 SCHOOL YEAR FOR REGION V BOCES. MOTION CARRIED.

NCATE TIMELINE

MOVED BY BOYD BROWN AND SECONDED BY BILL LEE TO CHANGE THE ACCREDITATION CYCLE TO SEVEN YEARS FOR ALL STATE APPROVED PROGRAMS. MOTION CARRIED.

PROFESSIONAL GROWTH CREDIT

MOVED BY BOYD BROWN AND SECONDED BY BILL LEE TO GRANT THE FOLLOWING PROFESSIONAL GROWTH CREDIT/PRIOR APPROVAL:

Andrea Coelho	2.5 credits;
Delbert Nelson	.5 credit;
Heidi Richins	.5 credit;
Ann Hardesty	Accept Individual Professional Development Plan; and
Elizabeth James	Accept Individual Professional Development Plan

MOTION CARRIED.

STANDARDS SETTING

Linda Stowers presented a list of ETS Standards Setting participants, and a draft copy of a proposed informational brochure addressing questions concerning Praxis Series testing.

DISCIPLINARY ACTION

MOVED BY BOYD BROWN AND SECONDED BY ALLEN TRENT TO ACCEPT THE VOLUNTARY SURRENDER OF THE TEACHING CERTIFICATE, 529824118, **G. SCOTT SHARP**. MOTION CARRIED.

SUBSTITUTE PERMITS

MOVED BY NANCY BAILEY AND SECONDED BY BOYD BROWN TO DIRECT THE STAFF TO PREPARE RULES TO ADD THE ASSOCIATE'S DEGREE AS A REQUIREMENT FOR SUBSTITUTE TEACHING PERMIT. MOTION CARRIED.

PROGRAM APPROVALS

MOVED BY BOYD BROWN AND SECONDED BY PAT MCCLURG TO ACCEPT THE TEAM'S RECOMMENDATION OF FULL APPROVAL FOR THE MSW SCHOOL SOCIAL WORK PROGRAM UNTIL FALL 2008 AND REQUEST THE DIVISION OF SCHOOL WORK TO PRESENT A REPORT FALL 2005 TO SHARE PROGRAM CHANGES, ASSESSMENTS, AND ACTIVITIES ADDRESSING THE CONCERNS LISTED IN THE PTSB REPORT. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY BILL LEE TO ACCEPT THE TEAM'S RECOMMENDATION OF LIMITED APPROVAL FOR THE UW/CC INDUSTRIAL TECHNOLOGY PROGRAM UNTIL FALL 2005. THE PTSB RECOMMENDS UW/CC PRESENT A REPORT TO THE PTSB FALL 2004, ADDRESSING THE PARTIAL AND UNMET STANDARDS AND THE AREAS OF CONCERN. MOTION CARRIED.

EARLY CHILDHOOD ENDORSEMENT PROGRAM

MOVED BY NANCY BAILEY AND SECONDED BY PAT MCCLURG TO ACCEPT THE PROGRAM APPROVAL INTENT FOR THE UNIVERSITY OF WYOMING EARLY CHILDHOOD ENDORSEMENT PROGRAM AND ASSIGN IT TO PROFESSIONAL TEACHING STANDARDS BOARD STAFF. MOTION CARRIED.

HIGHLY QUALIFIED UPDATE

Linda Stowers updated the Board on the Highly Qualified Teachers process. A federal team has reviewed and embraced the process Wyoming uses.

ELECTION OF OFFICERS

The following nominations were made:

Pia Hansen-Powell - Chair
Nancy Bailey - Vice Chair
Bill Lee - Secretary/Treasurer

DIRECTOR MID-YEAR EVALUATION

Addressed in the discussion of Director's Report.

NEXT MEETING

The next meetings of the Professional Teaching Standards Board has been scheduled for Thursday, April 22, 2004 in Casper and tentatively July 19-20, 2004 in Cody.

ADJOURN

The meeting was adjourned at 2:15 p.m.